



SAN BRUNO CITY COUNCIL REGULAR MEETING MINUTES

SEPTEMBER 23, 2003

THIS IS TO CERTIFY THAT:

The San Bruno City Council met in Regular Session at the San Bruno Senior Center 1555 Crystal Springs Road on Tuesday, September 23, 2003, 7:00 p.m. Present were Mayor Franzella, presiding; Councilmembers Ibarra, O'Connell, Pallas, and Ruane; Deputy City Clerk Hasha recording; City Manager Jackson and City Attorney Thompson. **Absent:** None

Mayor Franzella thanked the **San Bruno Garden Club** for providing the beautiful floral arrangement.

PLEDGE OF ALLEGIANCE: Led by new City Manager Connie Jackson.

PRESENTATIONS:

Proclamation of the San Bruno City Council declaring the week of October 5 to 11, 2003 as **Fire Prevention Week** and acknowledging the San Bruno Fire Department's 50th Anniversary of the **Annual Fire Prevention Poster Contest**. Presented to Acting Fire Chief Dan Voreyer.

ANNOUNCEMENTS:

- a. San Bruno Redevelopment Agency meeting will follow tonight's City Council meeting.
- b. The Beautification Task Force and the Environmental/Recycling Committee will present the 7th **Annual Beautification Awards** on October 14, 2003 starting at 6:30 p.m. 1555 Crystal Springs Road.
- c. The San Bruno Library Foundation in partnership with the City of San Bruno and Toon Disney will present their annual **Family Evening in the Park** at the Rotary Pavilion Friday, October 3, 2003, 5:30 to 7:30 pm. Public is invited to attend. Event is free of charge with music by a local band.
- d. Plans are underway for **memorial bench unveiling and dedication** for former City Clerk Terri Rasmussen and the event is scheduled for Wednesday October 22, 2003 from 5 to 6 p.m.
- e. The **Recreation Department** has 50 tickets at \$10.00 each for children to attend a day at the 49er game
October 5, 2003, first come first served basis.

REVIEW OF AGENDA: No changes

APPROVAL OF MINUTES: For the regular Council meeting of Sept 9, 2003. Minutes were corrected to add a statement to page 3 of 6 "Mayor Franzella clarified that the reason Mr. Dondo's mother did not receive a flyer at her home on Mills Avenue is because Mills Avenue is not alongside the Caltrain corridor". Minutes approved as amended with O'Connell abstaining due to being absent 9/9/03.

CONSENT CALENDAR:

- a. **Approve: Payroll** of September 12, 2003.
- b. **Approve: Accounts Payable** of September 2 & 8, 2003. (Council Packets only, copy is available for review at the City Clerk's office)
- c. **Accept:** Presented by City Treasurer, Karen Hornung, reconciliation of General Ledger to **Bank Reports**, and the **Investment Reports** dated August 31, 2003.
- d. **Adopt:** recommended by City Treasurer Karen Hornung, San Bruno Resolution 2003- approving the **San Bruno Investment Policy**.

- e. **Accept:** Letter of resignation from Bicycle & Pedestrian Advisory Committee member **Dan McCarthy**. Business commitments do not allow for attendance of meetings.
- f. **Approve:** Out of state travel for Deputy City Clerk Vicky Hasha who will be attending an emergency management course on earthquake recovery and mitigation. Dates for the course are October 20 to 24, 2003, in Emmitsburg, Maryland. Airfare and lodging are paid by FEMA.
- g. **Accept:** San Bruno Planning Commission Resolution No. 2003-6, confirming their review of the 03-04 San Bruno Capital Improvement Budget is consistent with the San Bruno General Plan.
- h. **File:** Joint letter dated September 10, 2003, from the Mayors of San Bruno, Millbrae, and Burlingame with position statement on the new PG&E Jefferson-Martin 230 kV Electrical Transmission Line Project. Also included is letter dated September 12, 2003 from San Mateo County Supervisor Mark Church to the PUC supporting the three Cities position.

M/S Ruane/O'Connell to approve the consent calendar items and passed unanimously.

PUBLIC HEARINGS (NOTICES were published, posted and mailed): None

Notice of upcoming Public Hearings to be held October 14, 2003:

- a. Introduction and first reading of new San Bruno Ordinance establishing performance standards for alcoholic beverages sales and amendment to the zoning ordinance requiring a use permit for establishments selling alcoholic beverages for consumption on site.
- b. Five (5) year review of the San Bruno Redevelopment Agency Plan.

UNFINISHED BUSINESS:

Vice Mayor Pallas had requested an update on the **Lions Field Well No. 20**, and all the other wells in the City. He would like consideration from the City Council to approve expenditures required to activate the Lions Field Well No. 20 as soon as possible. **Vice Mayor Pallas** said he is recommending that both the filtering system and emergency well generator be put in now since the City has identified funding. **Public Works Director Munns** provided the background and chain of events leading up to the well's current status. Reserve water funds are now available from savings on the Commodore Drive and Cherry Avenue Water Mains Project due to the lower than expected bids. It is timely now to have the current contractor (Trinet) complete this project.

M/S Pallas/O'Connell to appropriate funding of approximately \$200,000 to complete the well including filtering system and generator. (PWD Director clarified funds would be appropriated from the Commodore and Cherry Ave Water Mains Project). Passed unanimously.

CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACTS:

Public Works Director Scott Munns recommended that the City Council appropriate \$54,818.00 from the Equipment Reserve Fund, Acct. 3100-493-95108; and, authorize an expenditure of \$2,661.99 from line item 611-66120-350 of the Water Distribution Operating Budget; and authorize the City Manager to issue a purchase order in the amount of \$56,289.13 to Nortrax of Newark, California for the purchase of a **John Deere 310SG Backhoe Loader** based on the California Multiple Award Schedules (CMAS) program and a negotiated trade-in value. Mayor Franzella requested action on all three items together. **M/S O'Connell/Ruane** to approve and passed unanimously.

COMMUNICATIONS:

- a. Letter dated September 3, 2003, from **Alan Lubke** of Fleetwood Drive, expressing concern about **BART signage** on East bound Sneath Lane at El Camino Real. Staff has been in contact with BART and sign has been corrected.
- b. Letter dated August 29, 2003, from **Mary Ann Neher** of Susan Drive, requesting that the City maintain the public street/spaces in the Pacific Heights perimeter. Mary Ann Neher of Susan Drive

addressed the Council. Very ugly entrance into Skyline College and no one is maintaining. The North Coast Water Department has done work but left debris and piles of wood chips on Susan Drive. Why not landscape and clean up as soon as possible? **Mayor Franzella** explained that this has been referred to staff for follow-up and we will report back to Mrs. Neher as what can be done. Public records show that the City of San Bruno does not own the property in question and believe that it is State property.

STAFF REPORTS:

Finance Director Jim O’Leary recommended City Council introduce and adopt San Bruno Resolution No. 2003-83 amending the Master Fee Schedule implementing impact fees for the Art in Public Places Program. Establishes an infill and development impact fee in the following amounts: (1) Five percent (5%) of residential building, mechanical, electrical, or plumbing permit fee; (2) Seven percent (7%) of commercial (non-residential) building, mechanical, electrical, or plumbing permit fee. Introduction and roll call vote. Name should be change to “City Art Fund fee” as worded in the ordinance. **Councilmember Ruane introduced resolution for adoption. Councilmember Ibarra requested the wording after the word electrical read and/or instead of and. Roll call vote Ayes; Ruane, O’Connell, Ibarra, and Franzella, No’s Pallas. Absent none.**

REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: None

PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Noreen Mutz of Acacia Avenue presented a petition of 400 signatures from San Bruno residents and workers requesting the San Bruno City Council develop the former Wells Fargo site on San Mateo Avenue (470) as a public open space.

Marina Kaiser of 5th Avenue stated that this is a good idea and it will make the downtown more attractive. The seniors would like to have a place to sit and rest and it would also attract shoppers.

Lynn Ward of 2nd Avenue received many comments about a park at the former Wells Fargo Site. A modest park could be build until lot is developed. The street people and undesirable types will come there but the police should be called until they leave.

Arleen Hendrickson, Maywood Dr., feels a children’s park it would spark business in the area.

Lynn Ward of 2nd Avenue requested status of the new sewer line project on 1st Avenue and asked if the street will be resurfaced since it is a real mess now?

Merrill Buck, Deputy Public Works Director stated they are finishing up construction and will be complete in approximately 30 days. Resurfacing is planned for the streets after the work is complete.

REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

The **Bicycle & Pedestrian Advisory Committee** requested time for a brief presentation of goals and objectives established by members. City Council approval is being requested. **Planner Grant Wilson** addressed the Council on behalf of the Committee and explained how goals and objectives were established. **Councilmember Ruane** confirmed that the committee was working with the Traffic, Congestion, and Relief Alliance, which the City has partnered with. **Councilmember Ibarra** felt that working with the Police department for bike safety training was important.

M/S Ibarra/Ruane to approve and passed unanimously. Mayor Franzella stated that for being such a new committee, it has been very active and he thanked members on behalf of the Council.

Oral Updates:

a. Beautification Task Force (O’Connell) Invited everyone to the October 14th, 2003 Awards Ceremony as announced earlier by the Mayor. Next meeting of the committee is Thursday October 2, 2003 5:15 p.m., at City Hall. Everyone is invited to attend.

b. Facility Needs Assessment Committee (O’Connell/Ruane) made recommendations regarding naming of City Hall conference rooms; placement of historical pictures, and thoughts regarding public art and rotational public art display space in City Hall. **Councilmember Ruane** stated meetings had taken place with the City Hall architect who was not charging and the Ad Hoc committee has come up with some initial ideas. **Councilmember O’Connell** said that the historical photos have been re-hung in the City Hall lobby. Ad Hoc Committee is proposing the elected officials photos be placed on the South Wall of the lobby in addition to a large aerial photo of San Bruno both old and new. On the opposite side we propose that the new Arts and Cultural Commission use this space as a rotating display each 3 months. On the North central wall of the lobby a mural could be placed. We are suggesting that the four major conference rooms be named as follows: Sister City, El Camino Real, Skyline, and Capuchino.

Vice Mayor Pallas express concern that the Halloween Parade may need to be canceled because Tanforan Mall is not available. He will have a meeting with **The Project Pride Committee** and report back. Mayor Franzella asked that we investigate City owned facilities because he did not want to lose the momentum for this event, which has built up over the years. Mayor Franzella requested action be taken on the prior discussion and recommendations of the Facilities Needs Assessment Committee. **M/S Ibarra/Ruane to name the conference rooms as recommended and passed unanimously.**

NEW BUSINESS:

a. Study Sessions scheduling: **Councilmember O’Connell** recommends scheduling date, time, and place to conduct a **joint study session** with the Parks & Recreation Commission to review the **Comprehensive Parks & Recreational Facilities Master Plan**. (The previously selected date of Oct 15, 2003, is not available to some of the Councilmembers). Wednesday October 8, 2003 was selected and the Study Session will start at 6:00 p.m. at City Hall.

b. Vice Mayor Pallas requested that the Council consider increasing Councilmember salaries and it was agreed that this item would be placed on the next Council agenda and that the City Attorney will investigate the parameters allowed and include in the agenda packets.

CLOSED SESSION: None

ADJOURNMENT: With no further business to transact; meeting adjourned at 7:50 p.m. to October 14, 2003 at 6:30 p.m. at the San Bruno Senior Center, 1555 Crystal Springs Rd., in order to present the Beautification Task Force Annual Awards; thereafter, meeting will adjourn to the regular City Council meeting October 14, 2003, starting at 7:00 p.m..

Foregoing minutes approved by the
San Bruno City Council at the regular
Meeting held on October 14, 2003

Respectfully submitted for approval,

Vicky Hasha, Deputy City Clerk

Larry Franzella, Mayor